



Community. Focused. Together.
Ferguson
MISSOURI

COMMUNITY DEVELOPMENT DIRECTOR

\$85,000 - \$95,000

Plus Excellent Benefits

Apply by
February 12, 2023

(Open Until Filled)

PROTHMAN



THE COMMUNITY



Situated 13 miles northwest of St. Louis, Missouri, the City of Ferguson is home to more than 18,500 residents and covers approximately 6.2 square miles. Ferguson, Missouri is a diverse community united by shared goals and values. Our strong neighborhoods and thriving businesses are the result of the respect we have for one another, our ability to collaborate towards our future, and the importance we place on community. Committed to working together, we are building a proud and flourishing community for all who live and work here.

To learn more about the City of Ferguson, view community events by [clicking here](#), and visit:

www.fergusoncity.com

www.visitmo.com

THE CITY

The City of Ferguson is a Council-Manager form of government with the City Manager overseeing the administration of City Services and reporting to the City Council. The City Council is the governing body of the City elected by the public. The City has two council members representing each of its three wards in two-year terms. The Mayor chairs the City Council and serves a three-year term representing the City as a whole. The City of Ferguson employs a talented and dynamic workforce of more than 100 employees who serve the City and its residents under the leadership and direction of the City Manager.

THE DEPARTMENT

The Planning and Development Department has four (4) essential functions: Research and Develop Economic Activity Within the City; Plan Zoning Regulations Throughout the City; Develop and Implement Long-Term Planning Initiatives that solidify the success of the community; and additional functions including City Planning.

To learn more about the Department, please visit:

www.fergusoncity.com/231/Planning-Development

THE POSITION

Under the direction of the City Manager the Community Development Director is responsible for planning, organizing and directing all activities and staff related to the City's community development functions including building plans review & inspection, code compliance, floodplain management, current & long range planning, site planning & economic development, and other related aspects of development, for the Planning and Development, Code Enforcement, Building Inspection, and Plan Review sections of the Department.

The position also involves responsibility for planning, organizing, directing, and participating in such diverse activities as home improvement loan programs, CDBG programs, Streetscape and other improvement programs and landmark initiatives. Work also involves responsibility for evaluating and developing City housing strategies for Council consideration. Work involves advising the City Manager, Council and citizen commissions on housing, and directing diversified assisted and affordable housing programs and housing counseling. General services are also provided by the position for housing maintenance, property restoration, occupancy services, and program planning and development.

The incumbent also serves as the Director of the Ferguson Neighborhood Improvement Program. This position will also be involved in comprehensive and community planning projects, day-to-day planning and zoning tasks/inquiries, and developing/implementing a business retention program. It is anticipated that the responsibilities in this section will be undertaken by a coordinator at a later date.

To view the full job description, please view the attachment found [here](#).



EDUCATION & EXPERIENCE

Graduation from an accredited four-year college or university with major course work in urban or regional planning, public administration, or related field; a master's degree is preferred. Candidates should have at least five (5) years of managerial level experience in urban housing, regional planning and urban development, code enforcement, building and site plan review, or any equivalent combination of training and experience that provides the following knowledge, abilities, and skills:

- Comprehensive knowledge of federal, state and municipal regulations for the administration of low-income housing programs and various other state and or federal housing programs.
- Considerable knowledge of the principles and practices of state and federal community development programs, including urban housing, community improvements, employment, retention and attraction of businesses, and financial tools available to municipalities to foster economic development.
- Considerable knowledge of the principles and practices of urban development and housing management.
- Considerable knowledge of the principles and practices of code enforcement, property inspection, and building/site plan review.
- Considerable knowledge of the principles and practices of community programs and organizations.
- Knowledge of the principles and practices of public administration.
- Considerable knowledge of urban planning and zoning, particularly in inner ring suburbs.
- Knowledge of the principles and practices of municipal organization and administration.
- Ability to interpret and understand community housing needs and problems.
- Ability to communicate orally with co-workers, customers, clients, and the public using a telephone and in-group and face-to-face, one-on-one settings.
- Ability to comprehend and make inferences from reports, meetings and other materials.
- Ability to comprehend complex urban planning problems, to identify alternative solutions, and to prepare appropriate recommendations.



- Ability to produce written documents and reports.
- Ability to establish and maintain effective working relationships with public officials, developers, other City employees, and the public.
- Ability to research and analyze data with minimal direction.
- Ability to prepare clear and concise reports on technical subjects.
- Ability to prioritize and follow through on multiple tasks.
- Ability to communicate orally and in writing with a wide variety of individuals, groups, and businesses.
- Proficiency with computer applications, including Adobe, Excel, Access, GIS, OpenGov, Innoprise, and CoStar, as well as internet searching and data sourcing.

COMPENSATION & BENEFITS

- **\$85,000 - \$95,000 DOQ**
- Health, Dental and Vision Insurance
- Life Insurance
- Long-term Disability Insurance
- Life Insurance
- 457(b) Retirement Plan
- 4 Weeks of Accrued PTO
- 9 Paid Holidays per Year
- Work From Home/Hybrid Schedule
- Negotiable Relocation Expenses

To view the detailed benefits,
please view the attachment found [here](#).



**For more information on the
City of Ferguson,
please visit:**

www.fergusoncity.com

The City of Ferguson is an Equal Opportunity Employer. All qualified candidates are strongly encouraged to apply by **February 12, 2023**. This position is open until filled. Applications will be reviewed as submitted. Applications, supplemental questions, resumes, and cover letters will only be accepted electronically. To **apply online**, go to **www.prothman.com** and click on "**Open Recruitments**", select "**City of Ferguson, MO – Community Development Director**", and click "**Apply Online**", or click [here](#). Resumes, cover letters, and supplemental questions can be uploaded once you have logged in.



www.prothman.com

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